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**City of Austin**  
**Neighborhood Planning & Zoning Department**  
P.O. Box 1088  
Austin, TX 78767

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March 28, 2008

Dear Service Provider,

On December 6, 2007, the Austin City Council amended the City of Austin's Municipal Annexation Plan to include the Springwoods Non-MUD annexation area. Amending the City's Municipal Annexation Plan begins a three-year planning process that ends with annexation. If approved by the City Council, the annexation will be effective December 2010.

The intent of this letter is to notify public and private service providers that currently serve the Springwoods Non-MUD proposed annexation area and to request information regarding the types and levels of services that you have provided during the 2007 calendar year. A location map of the area is attached for your reference. The information that each service provider submits will then be compiled into a comprehensive inventory of services that will be available for public inspection. The City may choose to monitor the services provided in an area and verify the inventory information that you provide. Only those services provided in the year preceding the date of the plan amendment need to be included in your submittal.

Within 90 days of receipt of this request, please respond with information regarding the type of service provided, the method of service delivery and the following types of information as it pertains to the services that you currently provide and any other relevant information.

**For infrastructure facilities and maintenance (including roads, utility facilities, drainage structures, streetlights, parks, playgrounds, swimming pools, and other publicly-owned facilities):** An engineer's report that describes the physical condition of all infrastructure elements in the area; and a summary of capital, operational and maintenance expenditures for that infrastructure.

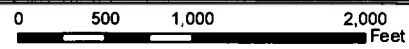
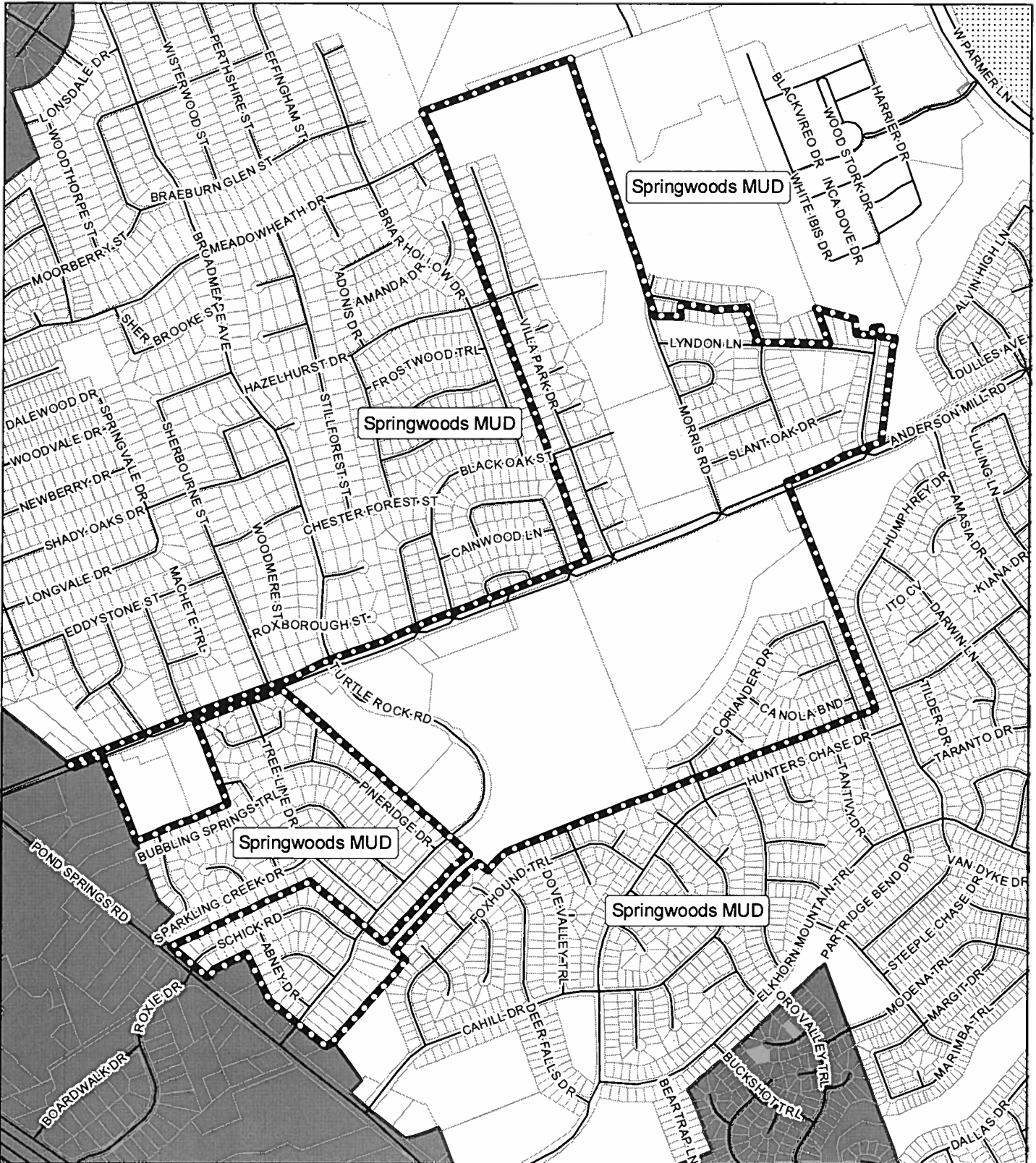
**For critical services (fire, police, and emergency medical services):** Average dispatch and delivery times; equipment schedules, including vehicles; staffing schedules, including certification and/or training levels of personnel; and a summary of operating and capital expenditures.

Your submittal should be returned to: Virginia Collier  
Neighborhood Planning & Zoning Department  
PO Box 1088  
Austin, TX 78767

For information regarding annexation and the annexation process, please refer to the City's website at [www.ci.austin.tx.us/annexation](http://www.ci.austin.tx.us/annexation). If you have any questions regarding the proposed annexation or this request for service information, you can reach me at (512) 974-2022 or by email at [Virginia.collier@ci.austin.tx.us](mailto:Virginia.collier@ci.austin.tx.us) or you may contact Jackie Chuter at (512) 974-2613 or by email at [Jackie.chuter@ci.austin.tx.us](mailto:Jackie.chuter@ci.austin.tx.us).







Sincerely,

*Virginia Collier*  
Virginia Collier



**Springwoods Municipal Annexation Plan Area  
C7a-10-001**

**Legend**

-  Annexation Area
-  Street
-  Lot Line
-  Austin Full Purpose
-  Austin Limited Purpose
-  Austin ETJ



City of Austin NPZD  
November 6, 2007  
J. Chuter